

Redmond School District
School Board Meeting
June 25, 2014

In Attendance: Chair AJ Losoya, Vice-Chair, Ron Munkres, Directors - Rick Bailey, Bob Perry, Shane Nelson, Superintendent Mike McIntosh, RSD Staff: Alishia Anderson, Trish Huspek, Kathy Steinert, Media: Leslie Pugmire-Hole (Bend Bulletin)

AJ Losoya called the meeting to order with a quorum of five at 5:34 p.m.

PROCEDURAL ITEMS

Citizen Participation for Non-Agenda Items

None

PRESENTATIONS

Superintendent Report

- Boys & Girls Club and Parks and Recreation – Superintendent McIntosh reported there had been an article in the newspaper around the split between the Bend and Redmond Boys and Girls Clubs. About a month ago Paul Rodby visited with Superintendent McIntosh about a possible partnership between the school district and the B & G Clubs. Mr. Rodby and Superintendent McIntosh have had three meetings with members of the City Council, Parks and Recreation, and additional community members who are interested in preserving the B & G Club opportunities in Redmond. Superintendent McIntosh stated, “The B & G Club partnership with Terrebonne is an incredible program. The kids that are part of the CLC in Terrebonne are a part of the B & G Club as well. We are trying to figure out how we replicate that in Redmond.” A taskforce has been identified to research various aspects of a partnership between the District and the Redmond Boys and Girls Club. The idea is to run a program very much in the way they are running now in our buildings. If the model works it is conceivable that the program could expand to more of our schools.
- Rick Bailey wanted to make sure that the District investigates the potential for additional liability issues for the District in regards to a partnership of this kind.

AJ Losoya stated, “It will be in our buildings so we need to make sure that supervision is addressed. This issue will be high on the Board’s priority list when it comes to the Board for their approval. I think it is a big win for our community.”

Association Report

Karen Gray

- No report

BUDGET HEARING

Public Testimony Regarding 2014-2015 Proposed Budget

AJ Losoya opened the budget hearing at 5:45pm. No community members were present to provide testimony on the proposed budget. Because the meeting is ahead of schedule, if community members arrive during the meeting and wish to speak to the budget, they will be given that opportunity.

The Budget Hearing closed at 5:46pm.

ACTION ITEMS

Resolution 14:080 – 2014-2015 Budget Adoption Appropriations and Categorizing Taxes

Resolution 14:080 Adoption and Appropriation of the 2014-15 Budget and Resolution to Impose and Categorize Taxes for fiscal year 2014-15.

Oregon Revised Statute 294.435 requires the School Board to enact proper resolutions to adopt the budget, make the appropriations, and determine, make and declare the ad valorem tax levy for each fund. This action must be taken prior to July 1 because these resolutions establish the authority for the District to expend funds for the next fiscal year.

Each year a Budget Committee is convened to review the proposed budget, approve a budget, and make recommendations to the School Board. The Board must then take appropriate action in order to comply with ORS 294.435 prior to July 1 of the ensuing fiscal year. This year, the Budget Committee approved the budget as proposed by the Superintendent.

After the FY 2014-15 proposed budget was approved by the Budget Committee, the District made the changes detailed below as a result of information subsequently received:

The General Fund anticipates an increase of \$88,700 in revenues and expenditures due to the following:

- Additional Beginning Fund Balance of \$52,100 primarily due to higher than anticipated State School Fund adjustment for 2012-13 received in May 2014.
- Unanticipated restricted grant allocation from ODE of \$23,600 to offset costs associated with interim formative assessments.
- Increase of \$13,000 in indirect fees assessed by the General Fund on grant programs.

The following changes have been made to expenditure appropriations:

- Salaries and related payroll costs have increased by \$191,200 primarily due to the impact of the contractual agreements reached with the District's associations. The District agreed to a 1.5% cost of living adjustment (COLA) for licensed and classified team members. The same increase was extended to administrators, supervisors and confidential team members. The approved budget assumed a 1.0% COLA.
- The increases in salaries and related payroll costs due to the higher than proposed COLA were partially offset by a reduction in Special Education instructional FTE of 1.375 FTE or \$73,300.
- Purchased Services and Consumable Supplies and Materials have decreased by \$31,000 primarily due to removing \$54,000 of expenditures which were overstated in the budget. This decrease was offset by a \$23,000 increase due to expenditures inadvertently omitted from the proposed budget.

- The Capital Projects Fund anticipates a decrease in expenditures of \$274,700 primarily due to postponing the replacement of the Redmond High School roof due to the fact that the scope of work involved and the cost estimate received were substantially greater than originally anticipated.

Note: Superintendent McIntosh reviewed with the Board the potential pros and cons of postponing the replacement of the Redmond High School roof. Superintendent McIntosh reported that JB Demaris, Director of Facilities, and his team believe there is approximately three more years before the roof is at a critical state. Also postponed will be the remodel of the art room at Redmond High School.

- The Nutrition Services Fund anticipates an increase in salaries and related payroll costs of \$6,300 due primarily to the higher COLA. Other expenditures are expected to increase by \$85,000 due to an upward revision in both revenues and expenditures. However, the anticipated increase in resources of \$53,900 is less than the increase in expenditures; therefore, it results in a reduction in contingency of \$37,400.
- The Asset Replacement Fund anticipates an increase in Support Services in the Deferred Maintenance Fund of \$233,600 due primarily to the fact that actual bids received on projects were higher than anticipated. Contingency has increased by \$9,600 primarily due a higher than anticipated beginning fund balance in the Deferred Maintenance Fund of \$243,200 (offset by the expenditure increase above).
- Grant Programs anticipate an increase of \$25,000 in revenues and expenditures due to the fact that the Oregon Community Foundation grant for the Vern Patrick Community School Program was inadvertently not included in the 2014-15 Approved Budget.
- Fee Supported Programs' 2014-15 budgeted resources have increased by \$1,000 due to higher than proposed beginning fund balance for the Family Access Network (FAN) Program offset by lower than proposed contributions from the FAN Foundation. The increase in resources is being used to fund higher salaries and related payroll costs for FAN advocates due to the higher COLA.

Rick Bailey moved that the Board of Directors for the Redmond School District 2J, Deschutes County, Oregon hereby adopts the budget for the 2014-15 fiscal year in the sum of \$95,076,500, now on file at the District Office, 145 SE Salmon Drive, Redmond, Oregon. The motion was seconded by Shane Nelson. Motion carried 5-0.

Rick Bailey moved that the Board of Directors for the Redmond School District 2J, Deschutes County, Oregon, hereby imposes the taxes provided for in the adopted budget at the rate of \$5.0251 per \$1,000 of assessed value for the operations and in the amount of \$10,861,500 for bonds; and that these taxes are hereby imposed and categorized for tax year 2014-15 upon the assessed value of all taxable property within the District. The motion was seconded by Shane Nelson. Motion carried 5-0.

Annual Procedural Business

As cited in Oregon Revised Statutes (ORS) there are procedural items that need to be reviewed and approved by the Board annually.

The annual procedural business items of the Redmond School District are as follows:

A. Designate

1. Chief Administrative Officer/School Clerk – Superintendent (ORS 332.515)
2. Deputy Clerk – Executive Director of Academic Programs
3. Custodian of Funds – Superintendent (ORS 328.441)

4. Authorize the Facsimile Signature of Superintendent (ORS 328.445)
5. Budget Officer – Director of Fiscal Services (ORS 294.331)
6. Depositories for School Funds (ORS 328.441; ORS 294.035, ORS 294.810)

The following institutions are authorized as depositories for District Funds:

- Bank of America
- Bank of the Cascades
- Chase Bank
- Columbia State Bank
- US Bank
- Wells Fargo Bank
- Local Government Investment Pool
- Investments as authorized by Oregon Statute
- Other banks located in Deschutes County which are listed with the Oregon State Treasury as qualified depositories

B. District Auditor – Pauly Rogers and Company PC (ORS 328.465)

C. District Legal Counsel – High Desert ESD Attorneys Greg Colvin, Lauren Lester and Shawn Swisher

D. Insurance Agent of Record – Payne West Insurance (formerly Western States Insurance)

E. District Newspapers of Record – *The Spokesman* and/or *the Bulletin*

F. Officer of Federal and State Grants – Executive Director of Academic Programs

G. Determine *Robert's Rules of Order the Modern Edition* as the governing procedure for School Board Meetings

H. Authorize to Sign

The Redmond School District Board of Directors authorize the Clerk and Deputy Clerk to sign, make application and file claims for payment on all federal and state funded programs in which the District participates.

I. Authorize Use of Oregon Department of Education Established Substitute Teacher Rate of Pay for the 2014-15 School Year according to ORS 342.610.

J. Authorize the 2014-15 tuition rate of \$8,517 for Foreign Students with F-1 Visa. The Illegal Immigration Reform and Immigration Responsibility Act of 1996 require students seeking an F-1 Visa to pay the unsubsidized per capita cost of education in advance.

Shane Nelson moved and Rick Bailey seconded a motion to approve the annual procedural business as presented. Motion carried 5-0.

Superintendent Employment Contract Amendment

At the Board meeting on May 28, 2014 the Board concurred to amend Superintendent McIntosh's employment contract to increase his compensation by 1.5% beginning July 1, 2014. This increase will provide the same COLA to Superintendent McIntosh that is being provided to all team members in the District. Bob Perry worked with the District's legal counsel to draft the amendment presented at tonight's meeting.

It was noted that the word “Redmond” was incorrectly spelled in the Contract Amendment. That correction will be made in the final document.

Shane Nelson moved to approve the Superintendent Employment Contract Amendment as corrected. The motion was seconded by Bob Perry. Motion carried 5-0.

Policy Update – IGBC – Title I/Parent Involvement – 1st Reading

Linda Seeberg, Director of Academic Programs and Alishia Anderson, Title IA Coordinator were present to review changes to the Title I/Parent Involvement policy. Linda Seeberg reported that prior to being selected as the Title I Coordinator, Mrs. Anderson worked at John Tuck for six years in the Title program. “She has worked hard this year to pull our program together to make sure it is running efficiently.”

Mrs. Anderson reported that federal guidelines state that parents need to be involved in the program. “It was our goal to increase family engagement at every elementary school. That was one of our biggest goals this year as a team. In doing that there were some “ah hah” moments as we saw for ourselves the benefits of involving parents in the program. Last year we had a monitoring visit from the State and we discovered that our policy was a little out of date. I was charged with getting a team together to engage in a collaborative process to review and revise the policy to ensure it is in alignment with federal guidelines.”

Board members requested a minor language change in the third paragraph. The request was to have it read, “parents with limited English proficiency or disabilities.”

Rick Bailey moved to approve Board Policy IGBC - Title I/Parental Involvement as amended. The motion was seconded by Ron Munkres. Motion carried 5-0.

Consent Agenda

- Personnel Report
- Finance Reports (Reviewed by the Finance Committee)
- Budget Committee Meeting Minutes from May 21, 2014
- Board Meeting Minutes from May 28, 2014
- Gifts to the District
- Intent to File for Grant
- Out-of-State Field Trip

Rick Bailey moved to approve the consent agenda as presented. Bob Perry seconded the motion. Motion carried 5-0.

DISCUSSION ITEMS

Board Member Updates and Requests for Agenda Items

Ron Munkres

- “It has been an interesting learning year for me. I have needed to make adjustments because having been a school administrator it is difficult to draw line between administrator and board member.”
- Being involved in both graduation ceremonies was a highlight of the year.
- Reported that he has had time to think about the whole issue of the fifth year program and the graduation requirements. “I want to say I appreciate the District taking a hard look at the fifth year program. I was pleased with some of the data that was presented. I am really interested in pursuing some more thought about our graduation requirements as they are set in policy at this time. I believe through the fifth year program the district is making a true commitment to prepare

our kids for college. That makes me think that when we look at the majority of the kids, we should be pushing them to reach the college level. To not do that it seems that we are saying that it is okay to have a fifth year for remediation. I had one principal tell me that is one of the issues that they use that program for. I'm not comfortable with that, we should be looking at making sure that all of the kids who are going to college are ready and so they should be going after our college level coursework."

Rick Bailey

- Attended the Board Chair dinner last week. In attendance there were representatives from Crook County, High Desert ESD, Madras, Jefferson County ESD, Culver, Bend, and OSBA representatives. "This first meeting allowed us to get to know each other and lay out our challenges. We are all in similar boats."

Shane Nelson

- Enjoyed the graduation ceremonies

Bob Perry

- Nothing to report

AJ Losoya

- AJ Losoya stated, "Being the last meeting for 13-14, I want to tell the Board thank you for allowing me to be the chairman for the last year. We have a strong Board and I enjoy working and collaborating with each of you. We might not always agree with some viewpoints, but we are always respectful. I think the next school year will be even better."

ADJOURN

A motion was made by Rick Bailey and seconded by Shane Nelson to adjourn the meeting at 7:08pm. Motion carried 5-0.

AJ Losoya, Board Chair

Trish Huspek, Executive Assistant