

Redmond School District
School Board Meeting
June 26, 2013

In Attendance: Chair Cathy Miller, Vice-Chair AJ Losoya, and Directors-Ric Little, Bob Perry, Pat Reck, Superintendent Mike McIntosh, RSD Staff: Linda Seeberg, Trish Huspek, Kelly Richard, REA President – Karen Gray, Media – Leslie Pugmire-Hole (Bend Bulletin), Board members elect; Ron Munkres and Rick Bailey.

Chair Cathy Miller called the meeting to order with a quorum of five at 5:30 p.m.

PROCEDURAL ITEMS

Additions, Deletions and Corrections to the Regular Agenda

None

Citizen Participation for Non-Agenda Items

Julie Wright – Parent of three students in the Redmond School District. “In attending graduation I became aware that only five students were graduating from the IB program. I have also been told that there is only one IB teacher left at Redmond.” Ms. Wright stated that she continues to be concerned about offering the program to such a small amount of students. She further stated that her son will be a freshman at Ridgeview after receiving a transfer from Redmond High School during the open enrollment period. She reported that they are not receiving information about sports and that according to the athletic director, if her son received information that could be considered recruitment. She stated that during the open enrollment period information should be provided to all schools regarding athletics.

Superintendent McIntosh stated that recruitment is a brand new topic to him and that the district must be careful recruiting rules are not violated. In response to the question regarding the IB program, he stated that the district celebrated awarding five IB diplomas and approximately 30 certificates. “There are many teachers who are currently IB trained and we will continue to train additional teachers to replace some of those who have left the district. There will be a half-time IB coordinator next year. We want the ability to offer the program to a meaningful number of students. We have set a target of 30 students because that would represent a cohort of students and the next target would be 60 students. I have asked Redmond High School staff to make that happen. This program serves a very specific clientele who could potentially be ignored. We want to encourage kids to challenge themselves because sometimes they will take the path of least resistance.”

BUDGET HEARING

Cathy Miller opened the budget hearing at 5:42pm. No community member were present to provide testimony on the proposed budget.

The Budget hearing closed at 5:43pm.

PRESENTATIONS

Superintendent Report

- He called Mr. Barnett regarding the HVAC system at EGMS. At the last meeting he had expressed his disappointed in our lack of response to him. Just prior to him coming to that meeting we found out we had a problem with our phone system and the indication on our phones that we had voicemail was not working correctly. That problem has been fixed. In his conversation with Mr. Barnett, Superintendent

McIntosh reported that Mr. Barnett stated that he appreciates that the system is running at the appropriate times instead in the middle of the night, as well as the addition of insulation around the unit and fence. Decibel levels have been taken and decibel levels at the 30 yard line are well within established safe parameters. In the future, Mr. Barnett will contact Superintendent McIntosh directly if he has further questions or concerns.

- RHS remodel – The district is planning a substantial celebration of the entire bond construction projects this fall.
- EGMS roof project has been put out for bid.
- There was legislative action today and the senate approved a \$6.55 million budget. “It is disappointing they couldn’t reach an agreement closer to \$7 million. If we get more money there are some great places to spend it like deferred steps and COLA’s to get us closer to region levels. I can’t do any of that without more money.”

Association Reports

Karen Gray – REA

- Names of people who have been elected into the shared leadership model:
 - Jeff Bowman – Labor Management Chair
 - Tony Brown – Fiscal
 - Kelly Hicks – Teacher Innovation Group
 - Lisa Sage – Communications
 - Barry Branaugh and Karen Gray will stay on as a transitional leadership

Ultimately we will have built some depth and we won’t need a designated person as the “go to” person. Not sure how long it will take to make that happen. They have been given three years to work in this transition model.

Karen spoke to the elements that contributed to the number of people who were interested in being on the leadership team. Team members will now receive a stipend for the work as well as increased distribution of the work load.

Cathy Miller stated that the current climate could also play a role in people wanting to be a part of working to find solutions.

Superintendent Evaluation

Cathy Miller stated that the board and superintendent decided to not engage in a more formal evaluation this year due to this being a transition year. It was determined that an executive summary would be the best way to provide a comprehensive overview of the accomplishments of Superintendent McIntosh. “This is a great way to capture the incredible and complex issues that he has to deal with and to give him the flexibility to continue to clarify the details. In creating the executive summary comments that were made during the executive session were reviewed and compiled into a composite document. Each one has layers and layers of work and incredible leadership. He has the right people, the course is set, the tools are being imbedded and the shared leadership model has been a superior model.”

AJ Losoya stated that Superintendent McIntosh did an exceptional job this past school year but would also like to thank the entire leadership team. “There were so many things in motion and it was a team effort. So much was accomplished and I want to say “great job” to everyone.”

Pat Reck stated that she enjoyed the process and the round table discussions. “This is a document that we can provide to many people to give them a clear picture into the district.”

AJ Losoya moved to approve Superintendent McIntosh evaluation as presented. The motion was seconded by Bob Perry. Motion carried 5-0.

ACTION ITEMS

Resolution 13:075 – 2013-2014 Budget Adoption

Oregon Revised Statute 294.435 requires the School Board to enact proper resolutions to adopt the budget, make the appropriations, and determine, make and declare the ad valorem tax levy for each fund. This action must be taken prior to July 1 because these resolutions establish the authority for the District to expend funds for the next fiscal year.

The Budget Committee was convened to review the proposed budget, approve a budget, and to make recommendations to the School Board. The Budget Committee approved the budget as proposed by Superintendent McIntosh. After that approval by the Budget Committee, the District made some changes as listed in the Action Item accompanying the Budget Adoption Resolution.

Kathy Steinert stated that a budget becomes obsolete as soon as you publish it. “There were many things that came forward after the publication of the document. The resolution captures the larger items that we know about so that the budget we start with will be as close as it can be with the knowledge we have today. I have discussed in detail with the Finance Committee the changes.” The changes were reviewed with the board.

Cathy Miller requested that it be clearly stated that the Nutrition Services department is not subsidized and is self-sustaining. The addition of FTE is to address compliance issues. Superintendent McIntosh further clarified that Nutrition Services have their own contingency fund. There is a limit on the amount that can be retained in the fund. We reached that limit last year and we had to decrease that amount. The addition of FTE in that department comes from their funds and not the district’s general fund or reserves.

The Board is requested to adopt and appropriate the 2013-2014 budget, impose and categorize taxes, and approve the provided budget related resolutions.

Rick Bailey asked Kathy Steinert if she is concerned the district might receive notice from the State that the increase of Title I allocation was a mistake. Superintendent McIntosh stated that the district needs to operate on the numbers presented and base a budget on those numbers.

Ric Little asked if there are any surprises in the levy amount. Kathy Steinert stated that the rate hasn’t changed from what they saw during the budget committee meetings. She is not expecting any surprises. “What might change is the tax payer perception on what we are levying. Because we refunded some bonds, next year’s tax statement will show four debt service levies for RSD. The sum of those four levies will be less in 2013-2014 than the sum of the two levies in 2012-2013 was. The amount will be lower than what it would have been prior to the bond refunding. The other thing that affects the rate would be changes in the taxable assessed values. We are anticipating values will be increasing next year over this year. With that expected growth in taxable values, the rate should go down. “However, I believe that if someone were to add together the 2008 rate plus the 2013 rate, it would likely exceed \$1.55 but there isn’t anything we can do about that. Without the refund it would have certainly exceeded that \$1.55 amount.”

Bob Perry moved and that Resolution 13:075 be approved to adopt and appropriate the 2013-2014 budget and to levy and categorize taxes for the fiscal year 2013-2014 as presented. AJ Losoya seconded the motion. Motion carried 5-0.

Annual Procedural Business

As cited in Oregon Revised Statutes (ORS) there are procedural items that need to be reviewed and approved by the Board annually.

The annual procedural business items of the Redmond School District are as follows:

A. Designate

1. Chief Administrative Officer/School Clerk – Superintendent (ORS 332.515)
2. Deputy Clerk – Executive Director of Academic Programs
3. Custodian of Funds – Superintendent (ORS 328.441)
4. Authorize the Facsimile Signature of Superintendent (ORS 328.445)
5. Budget Officer – Director of Fiscal Services (ORS 294.331)
6. Depositories for School Funds (ORS 328.441; ORS 294.035, ORS 294.810)

The following institutions are authorized as depositories for District Funds:

- Bank of America
- Bank of the Cascades
- Chase Bank
- Columbia State Bank
- Home Federal Bank
- US Bank
- Wells Fargo Bank
- Local Government Investment Pool
- Investments as authorized by Oregon Statute
- Other banks located in Deschutes County which are listed with the Oregon State Treasury as qualified depositories

B. District Auditor – Pauly-Rogers and Company PC (ORS 328.465)

C. District Legal Counsel – High Desert ESD Attorneys John Witty, Greg Colvin and Shawn Swisher

D. Insurance Agent of Record – Payne West Insurance (formerly Western States Insurance)

E. District Newspapers of Record – *The Spokesman* and/or *The Bulletin*

F. Officer of Federal and State Grants – Executive Director of Academic Programs

G. Determine *Robert's Rules of Order the Modern Edition* as the governing procedure for School Board Meetings

H. Authorize to Sign

The Redmond School District Board of Directors authorize the Clerk and Deputy Clerk to sign, make application and file claims for payment on all federal and state funded programs in which the District participates.

I. Authorize Use of Oregon Department of Education Established Substitute Teacher Rate of Pay for the 2013-14 School Year according to (ORS 342.610)

J. Authorize the 2013-14 tuition rate of \$7,999 for Foreign Students with F-1 Visa. The Illegal Immigration Reform and Immigration Responsibility Act of 1996 require students seeking an F-1 Visa to pay the unsubsidized per capita cost of education in advance.

Staff recommends the Board review and approve the Annual Procedural Business items as presented.

AJ Losoya moved and Ric Little seconded a motion to approve the annual procedural business as presented. Motion carried 5-0.

Consent Agenda

- Personnel Report
- Resolution 13:073 – Appropriation Transfers (Has been reviewed by the Finance Committee)
- Resolution 13:074 – Specific Purpose Revenue (Has been reviewed by the Finance Committee)
- Budget Committee Meeting Minutes from May 22, 2013
- Board Meeting Minutes from May 29, 2013
- Board Meeting Minutes from June 12, 2013
- Work Session Minutes from June 12, 2013
- Finance Reports (Has been reviewed by the Finance Committee)
- Gift to the District

Karen Gray stated that she is concerned about how the minutes of May 29, 2013 under the REA 2013-2015 Contract Ratification did not list the fiscal reopener for the 2014-2015 school year. She requests that it be added to provide clarity regarding the contract dates listed.

Pat Reck moved and Bob Perry seconded a motion to approve the consent agenda as amended. Motion carried 5-0.

AJ Losoya recognized Redmond High School for putting together their applications to receive a vocal booth. “What a cool opportunity for Redmond High School.”

Cathy Miller stated, “You will notice the number of minutes before the board for approval. Capturing the minutes in this much detail is not an easy thing to do.” She expressed her appreciation to Trish Huspek for the outstanding job she does.

DISCUSSION ITEMS

Board Member Updates

Bob Perry

- Last Monday had the first of two programs on Common Core State Standards. Paul Andrews did a wonderful job presenting the positive aspects. Invited all Central Oregon superintendents and board members. Were pleased that some were able to attend. The point that Bob wanted everyone to understand is that if someone doesn't like Common Core don't blame local school districts or boards. He understands that Crook County is planning a town hall for parents later this year.
- July 8 – Part two regarding Common Core – “The Dark Side of Common Core” at Highland Baptist Church at 6:30.

AJ Losoya

- Stated that considering the mandates and pressures the State has implemented on school districts, he was disappointed to see Rudy Crew leave

Cathy Miller

- Thanked both Ric Little and Pat Reck for serving on the board.

ADJOURN

Bob Perry moved and AJ Losoya seconded a motion to adjourn the regular meeting at 7:04 p.m.

AJ Losoya, Board Vice-Chair

Trish Huspek, Executive Assistant