

Redmond School District 2J

Code: **KG**
Adopted: 09/15/98
Readopted: 07/09/08
Revised: 05/11/11

Community Use of District Facilities

The Board supports the community education concept, which encourages the use of school district facilities by community members for recreation, education and service activities. The Board believes that district educational and extra-curricular programs shall have priority over other community uses, and has directed the administration to develop regulations governing building and facility use by community groups and/or individuals.

The Board reserves the right to assess fees for community use of district facilities. Rates will be determined by the district building use committee and will be reviewed and updated as necessary.

The following categories will be used to determine the priority for building and facility use:

- Class A Use - This covers the use of facilities by Redmond School District programs;
- Class B Use - This covers Redmond School District partner and non-profit Redmond youth programs as defined by committee. Said groups cannot act as agents for outside groups;
- Class C Use - This covers government, education and nonprofit organizations recognized under section 501c of the Internal Revenue Service code or legitimately sheltered under the umbrella of another 501c organization. Proof of 501c status shall be required. Also covered are individuals engaged in charitable activities, the entire proceeds of which (less expenses) will be donated to a government or nonprofit organization as defined above;
- Class D Use - This covers all other users.

The facility user shall be solely responsible for bodily injury and personal damage arising out of use of the facility and agrees to indemnify and hold harmless the school district, its Board of Directors and staff against any and all claims. Proof of liability insurance may be required for Class C and Class D users.

The Board expects all users to treat the buildings and facilities with respect. A **Building/Facility Use Application** form must be submitted by the person or group to the school or facility administrator (or designee) for approval and can only be submitted after first registering through the District's Facility Use Review Committee as an approved applicant. The users must agree to all administrative regulations as well as to the terms on the forms and any guidelines or rules specific to the building or facility. The original copy of the approved application will remain in the school/facility office, with copies distributed to the appropriate district staff and the applicant.

END OF POLICY

Legal Reference(s):

[ORS 330.430](#)
[ORS 332.107](#)
[ORS 332](#)