

**Redmond School District
School Board Meeting
June 22, 2011**

In Attendance: Vice-Chair Cathy Miller, Directors Paul Rodby, A. J. Losoya, Ric Little, Superintendent Shay Mikalson, RSD Staff-Mike McIntosh, Trish Huspek, Gina Blanchette, Lee Loving, Media-Leslie Pugmire-Hole (*Spokesman*), Eric Hidle (*Bend Bulletin*) REA Representative, Karen Gray, and community members, Jan and Dennis Dorgan, Board member elect, Bob Perry.

Board Vice-Chair Cathy Miller called the Board meeting to order with a quorum of four at 5:30 p.m.

Citizen Participation for Non-Agenda Items

Jan Dorgan reported that she acquired copies of next year's Board meeting calendar and has requested several merchants in the community to post them so their patrons will see them. She suggests posting upcoming Board meeting dates and meeting locations in school newsletters.

PUBLIC COMMENTS

School Boundaries

None

Cathy Miller stated the Board is seeking community input regarding the three options for school boundaries; closed boundaries, open enrollment which allows a child to attend any school in the district, soft boundaries which means students are assigned a school based on their home address but would have the option to apply to attend another district school. However, transportation would be the responsibility of the parents.

Superintendent Mikalson stated that on July 13 those options will be discussed in more detail. In the fall, after public input, the final decisions regarding boundaries will be made.

ACTION ITEM

Consent Agenda

- Personnel Changes
- School Board Minutes from June 8, 2011
- School Board Work Session Minutes from June 8, 2011

Paul Rodby moved to approve the consent agenda as presented. AJ Losoya seconded the motion. Motion carried 4-0.

Introduction of Lee Loving

Superintendent Mikalson introduced Lee Loving who has been selected to be the principal at Ridgeview High School. Superintendent Mikalson stated that the district is very fortunate to have Mr. Loving. "He shows passion and enthusiasm to be in the Redmond School District and to grow the partnership." Mr. Loving is from Seaside, Oregon where he is currently the Assistant Principal at Seaside High School. Superintendent Mikalson stated that the process of hiring a building principal is intense. Candidates went through a full day of interviews and presentations. Every person that Superintendent Mikalson spoke with during a site visit to Seaside High School stated that Mr. Loving is one of the most honest, ethical people they have met and also has a passion to help kids. "The experiences Mr. Loving brings to the district will really broaden our team."

Mr. Loving stated that he is grateful to be here and looks forward to becoming a part of the Redmond family. He noted that the interview process that he experienced was superb and he has been overwhelmed with the hospitality that he and his family have experienced so far. "The work is about the kids and I am excited that Redmond has the same vision that I have regarding students." Mr. Loving expressed his gratefulness to Superintendent Mikalson and the Board for their leadership.

Ratification of Licensed Collective Bargaining Agreement

Mike McIntosh and Karen Gray spoke to the board regarding the meetings and conversations that have occurred since February regarding the REA settlement. The settlement is reasonable and fiscally responsible. They presented the joint settlement to the Board members. This agreement represents a one-year contract.

Karen Gray stated this is the first time she has been involved in this process. While the meetings had its moments of tension, she learned and grew through the process. "The manner in which they approached the negotiations was different from the way it had ever been done." She is proud to say 79% of their members voted and 89% of that 79% voted to ratify.

All Board members expressed their congratulations to both sides of the bargaining team.

In response to a question from Cathy Miller regarding any improvements that could be made to the process, Karen Gray stated that one thing she has been thinking about is that in selecting the bargaining team she would like to ensure that at least one team member is an elementary school teacher in the first five years of teaching, that way the team would be fully represented for all stakeholders.

Mike McIntosh would agree that the more varied the representation the richer the process would be. He would also like to continue to reshape the process to be less traditional and more about honest, candid conversations.

Paul Rodby moved to ratify the Collective Bargaining Agreement with the Redmond Education Association for the term of July 1, 2011 through June 30, 2012. Ric Little seconded the motion. Motion carried 4-0.

Revised 2011-2012 School Calendar

Superintendent Mikalson presented a revised 2011-12 School Calendar which represents a six day cut from the original approved calendar; five non-instructional days and one instructional day. The end of the year shifts one day forward.

AJ Losoya moved to adopt the 2011-12 revised calendar as presented. Ric Little seconded the motion. Motion carried 4-0.

Annual Procedural Business

Mike McIntosh reviewed the Annual Procedural Business. As cited in Oregon Revised Statutes (ORS) there are procedural items that need to be reviewed and approved by the Board annually.

Board members were provided an opportunity to ask clarifying questions regarding stated designees. There was concern expressed regarding the \$5 million borrowing limit assigned to the Custodian of Funds. Board members requested additional information regarding this amount. Mollie O'Brien will research this amount and provide clarity at the next Board meeting.

Superintendent Mikalson recommended that Item 5, Section B be deleted from the resolution until further information can be provided to the Board.

Paul Rodby moved to approve the Annual Procedural Business items as amended. AJ Losoya seconded the motion. Motion carried 4-0.

Repeal of Resolution 10:034 – Requirement for a Budget Amount for the General Fund Ending Balance

Mike McIntosh stated that the Finance Committee met on Monday to review the balance of the action items on this agenda.

On July 28, 2010 the Board adopted a resolution that required an annual budget amount of unappropriated ending fund balance in the general fund. The current fiscal office staff recommends that the Board repeal that resolution due to the use of the term *unappropriated* and replace it with Board policies that define a minimum appropriated contingency and a minimum unassigned ending fund balance target. Repeal of this resolution does not override the requirement for the district to maintain a 5% unappropriated ending fund balance. Repeal of the resolution will be replaced by two Board policies addressing General Fund.

Cathy Miller provided those in attendance the background of the Finance Committee and their responsibility in reviewing financial documents brought forward to the Board. She stated that because this committee has reviewed this action item, she is very comfortable in approving it.

Paul Rodby moved to repeal Resolution 10:034 – a resolution to require a budget amount for the General Fund ending balance. Ric Little seconded the motion. Motion carried 4-0.

Resolution 11:045 – Establishes Fund Balance Classifications

Mollie O'Brien reviewed GASB 54, a ruling by the Governmental Accounting Standards Board (GASB) effective for the fiscal year ending June 30, 2011, which requires "Governmental Fund" fund balances to be reported in classifications that "comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amount in those funds can be spent." The Board is charged with providing policies that address the implementation of fund balance designation under GASB 54. Fund Balance means the difference between fund assets and fund liabilities as reported in a governmental fund. The GASB 54 establishes fund balance classifications depicting the relative strength of the constraints that control how specific amounts can be spent.

Mollie O'Brien indicated that categories are defined in the statute itself and this was one of the recommended resolutions provided to the district. The audit firm was able to review the document and they have indicated it looked satisfactory. Once the audit process begins, they could recommend some reclassifications that would require those be brought back to the Board.

This is a reporting standard which provides commonality within all governmental agencies in the United States.

AJ Losoya moved that the Board approve Resolution 11:045 committing fund balances in accordance with GASB 54 regulations as indicated. Ric Little seconded the motion. Motion carried 4-0.

Roll Call Vote: Paul Rodby – Yes, AJ Losoya - Yes – Ric Little - Yes, Cathy Miller – Yes

Superintendent Evaluation Statement

Cathy Miller stated there is a contractual requirement to annually review the superintendent's performance. The criteria that was established for this performance evaluation was very rigorous. "The time and effort that Superintendent Mikalson has dedicated to the processes he has put into place this year is tremendous. This evaluation has blended the outcome with the process. This will be a three year metamorphosis in the district and as we know change takes time; engagement is critical." Mrs. Miller asked each of the Board members to comment on Superintendent Mikalson's performance. Both the Board and Superintendent Mikalson will work this summer to move forward with a strategic plan and goals for the 2011-2012 school year.

AJ Losoya stated that when the Board looked at the core criteria, Superintendent Mikalson has completed a great deal in this first year. Mr. Losoya looks forward to the future with Superintendent Mikalson and noted that he did a great job this last year.

Paul Rodby stated that during the evaluation process he felt Superintendent Mikalson was under-valuing his accomplishments in this first year. He congratulated Superintendent Mikalson on the groundwork and foundation that he has established and looks forward to seeing what the future of Redmond School District will be.

Ric Little stated that he agrees that the district has a long way to go but not because of a lack of effort. Superintendent Mikalson needs time to accomplish the things he wants to accomplish.

Cathy Miller stated there is no doubt that the Board will do everything it can to support Superintendent Mikalson and to continue this journey together. He has the full confidence of the Board in terms of his leadership and vision. "The Board is 100% behind him and we look forward to working together next year."

Superintendent Mikalson expressed his appreciation for the Board's support. A main goal is to build an accountability system that produces the best possible outcomes for students. "We need to hold ourselves accountable to the goals that have been established."

Paul Rodby moved to approve the Superintendent Evaluation Statement as presented. AJ Losoya seconded the motion. Motion carried 4-0.

Principal Evaluation and Accountability System

On March 9, 2011 the Redmond School District Board of Directors adopted the Charlotte Danielson's Framework for Teaching Standards which provides the foundation for a new teacher evaluation system. The same framework will be implemented for building leaders/principals in order to provide them the same clarity.

Superintendent Mikalson stated that each building is responsible for defining where they are and to set goals and strategies to achieve outcomes. Specific measures will be used in evaluating the success for those goals and strategies. Superintendent Mikalson briefly reviewed the RSD performance Plan with Board members.

Superintendent Mikalson noted that, "Our job is to grow our students far above the state average. Our principals will be accountable for those student outcomes. It is the principal's job to grow and support teachers to make sure we have effective teachers in front of students."

Cathy Miller asked Superintendent Mikalson to clarify why he is asking the Board to approve an item that is an operational decision.

Superintendent Mikalson stated that as a district we are trying to create a sustainable system that moves to achievement. "If, as a Board, you can set expectations of teachers and principals then those expectations will be sustainable after a superintendent or board changes. We are trying to elevate the CLASS work to something that is sustainable. The community will clearly know what the expectations are of teachers and building leaders."

Ric Little moved to approve the Principal Evaluation and Accountability System as presented. The motion was seconded by AJ Losoya. Motion carried 4-0.

DISCUSSION ITEMS

Construction Update

Mike McIntosh provided an update on the construction of Ridgeview High School. The academic wing is approaching 95% complete. Also provided was an update on the progress of the scheduled remodels at Tuck, Lynch, Tumalo and Redmond High School. The bid process will begin at the end of June and will be back to the Board to award contracts at the July 13 Board meeting. The design team for Redmond High School met last week. They will continue to meet during the summer. The current team consists of teachers, classified staff and community members. The goal is to base the remodel on what the educational needs of the students are.

Mr. McIntosh also reported that as a result of the modernization projects throughout the district we have a large contingency of vacant portable classrooms. The modernization projects that have been funded with the 2008

bond funds have or will have eliminated the need for modular classrooms at Terrebonne Community School, John Tuck Elementary and Tumalo Community School. He is currently in discussion with Modern Buildings Systems, Inc for pricing estimates. By liquidating these portable classrooms, the district will be able to help alleviate and offset the expense of using general fund dollars to maintain empty buildings and eliminate district liability. Following the Redmond High School modernization project, there will likely be additional modular classrooms that will be available for future use or possible liquidation.

Cathy Miller requested that if we have partners within this community who have served our students they should have the first right of refusal. Mike McIntosh stated they he has had many conversations with our community partners regarding the portable classrooms. However, those organizations do not have the financial resources to move and set up the units.

AJ Losoya asked if the remodel at RHS could proceed during the school year. Mike McIntosh reported that because the design process will be lengthy to ensure the remodel is aligned with the instructional needs, the intention would be to start construction next summer moving into 2012. The Hartman building will be used during the 2012-13 school year to help the remodel work at RHS to occur. After that, conversations will need to happen to determine the best use of the building.

May Financial Reports

Mike McIntosh and Mollie O'Brien reviewed the May financial reports. Board members were provided an opportunity to ask clarifying questions regarding those reports.

Mollie O'Brien reviewed the monthly investment report through May 31, 2011. She reported that two securities matured during the month of May. The proceeds went into the Bond LGIP and are being spent down to cover monthly expenditures for capital projects.

1st Reading: Policy DBDB – General Fund Unassigned Ending Fund Balance

The Board was presented with the first of two policies that would take the place of the resolution that was repealed earlier in the meeting.

Cathy Miller noted that RSD is on the low end of the recommended unassigned fund balance in the general fund. She requested this be a point of discussion in a future Board meeting.

Mollie O'Brien reported that on July 28, 2010 the Board adopted a resolution that required an annual budget amount for unappropriated ending fund balance in the General Fund. The current fiscal office staff recommended to the Board in an earlier action that they repeal that resolution due to the use of the term *unappropriated* and is replacing it with Board policies that define a minimum appropriation for contingency and a minimum unassigned ending fund balance target for the General Fund.

1st Reading: Policy DBA – General Fund Contingency Appropriation

This policy would require the superintendent to manage the adopted budget in such a way as to ensure the minimum unassigned ending fund balance.

The Finance Committee has reviewed this policy and approved.

AJ moved to adopt Board policies DBDB and DBA as presented. Ric Little seconded the motion. Motion carried 4-0.

Ric Little stated that we have eliminated an old resolution that was inaccurate and are replacing it with a working document. "This is a vast improvement from what we had before."

Superintendent Report

- ✓ Superintendent Mikalson reported that K-12 schools will received an additional \$25 million coming the second year of the biennium from the Education Stability Fund plus approximately \$14 million that was

originally slated for the education service districts which provides centralized administrative, technical and special curriculum services for school districts. The State could allocate an additional \$56 million to K-12 education in February.

- ✓ Before the legislative session adjourned they passed several bills that have a direct effect on K-12 education:
 - Inter-District transfer policy – There was a bill passed that allows students to enroll in the school district of their choice if the receiving district will accept the student. This bill will go into effect in the fall of 2012. The receiving district will be the one who would be able to deny a request not the sending district.
 - Full Day kindergarten is coming on board in 2015. The district will be allowed to claim as a full student but no additional funding will be available for those students.
 - ESD's – They approved changes in some regions. Currently funding goes to ESD's in the Local Service District and then school district purchase services from them. A new ruling would allow school districts to “opt-out” and receive that funding to be able to provide those services themselves. However, the Redmond School District is not designated as one of the districts who can opt-out.
 - State Board of Education – Designates the Governor as Superintendent of Public Instruction and provides for appointing a Deputy State Superintendent upon confirmation by the Oregon Senate. The new policy will go into effect after the current Superintendent of Public Instruction's term is expired.
 - Charter Schools – Change in law which allows community colleges and public universities to authorize charter schools.

Association Reports

Karen Gray

- Will be meeting with Superintendent Mikalson regarding the MOU on the TIF grant.

Comments

As Paul Rodby's term on the Board ends June 30th, Cathy Miller expressed her appreciation to him for his service to the district and community. She stated that “It has been four great years as a fellow Board member.”

Paul Rodby noted that, “After four years you should receive a degree in Boardsmanship.” He wished Bob Perry a smooth transition onto the Board.

Superintendent Mikalson noted the dedication to the community by both Paul Rodby and his family. “The diversity of people who attended the reception for him was a great testimony to the positive impact that he and his family have made to this community.”

Mike McIntosh stated that Mr. Rodby has been a strong and supportive advocate for the students in this community for many years. He noted that Mr. Rodby has already volunteered to serve the district in any way he can.

Request for Agenda Items

- None

ADJOURN

Paul Rodby moved and AJ Losoya seconded a motion to adjourn at 7:35pm. Motion carried 4-0.

Cathy Miller, School Board Vice-Chair

Trish Huspek, Executive Assistant