

**Redmond School District
School Board Meeting
September 22, 2010**

In Attendance: Chair Jim Erickson, Vice-Chair Cathy Miller, Directors Paul Rodby, Ric Little, Dan Murphy, Superintendent Shay Mikalson, RSD Staff Doug Snyder, Stephanie Curtis, Mike McIntosh, Trish Huspek, Julie Lay, Debbie Adams, Media Leslie Pugmire-Hole (*Redmond Spokesman*), Patrick Cliff (*Bend Bulletin*) association representatives Judy Newman and Dru Carpenter, and eight staff and students from Terrebonne Community School, student teacher, Cameron Harris, and Matt McGowan and Sjolund from Western States Insurance

Board Chair Jim Erickson called the meeting to order with a quorum of five at 5:30 p.m.

Citizen Participation

None

PRESENTATIONS

Tumalo Community School Presentation

Michelle Herron introduced students who would be sharing writing assignments they have completed during class. Students ranged from grade 2 to grade 8. Board members were given the opportunity to ask the students the process that they went through in writing their papers. The second part of the presentation was given by Instructional Coach, Julie Lay. Julie reviewed the reading progress for 2009-10 school year. At the beginning of the year 38% of the students were reading at grade level. By the end of the year, 87% of the students were reading at grade level. Julie reviewed how the personalized reading instruction was developed to ensure that each student was evaluated and matched with a staff member to achieve the best results. Instructional coaches have been instrumental in helping teachers increase student growth.

Construction Update

Doug Snyder provided the follow construction updates:

- ✓ Projects continue to do very well
 - New high school has a projected savings of \$4,159,049
 - Sage Elementary has a projected savings of \$6,634,558
 - Repairs and Modernizations planned have a projected savings of \$0
 - Investment Earnings Projected Revenue is \$4,500,000
 - Total projected resources - \$15,293.607
 - Added Project of the high school health clinic - \$150,000
 - Net resources \$15,143,607 – Bond Savings Taskforce will convene to discuss priorities for the use of those resources
- ✓ Doug provided the board with a pictorial update on the new high school – all ADA requirements are being met
- ✓ Sage Elementary – Building is finished
- ✓ Terrebonne Community School – Contractor is estimating being done 2-3 weeks early
- ✓ EGMS Roof – Last storm indicated there are still issues with the roof. Working to resolve those issues. Waiting on the roofing consultants report. The 2004 bond will pay for the repairs and then the district will enter into a process to get reimbursed for the repairs.

ACTION ITEMS

Consent Agenda

- Personnel Changes
- School Board Minutes from September 8, 2010
- Gift to the District

Dan Murphy moved and Paul Rodby seconded a motion to approve the consent agenda as presented. Motion carried 5-0.

Out of State Athletic Trip

Brent Walsh addressed the board regarding two out of state athletic trips that will be funded by fundraising. There are 18-20 baseball varsity members and four staff members who will attend. The second trip is for the wrestling team to go to Boise. Costs will be paid by RHS as it is a trade for a normal trip that would have been taken in-state. Insurance policy that the district carries would cover the trip. Cathy Miller requested that our insurance company confirm that the district's policy will cover any tort limits in Florida and Idaho.

Paul Rodby moved and Dan Murphy seconded a motion to authorize the two out of state athletic trips pending confirmation that the district's insurance policy will cover any tort limits in Florida and Idaho. Motion carried 4-1. Jim Erickson was the dissenting vote.

Jim Erickson asked board members if they would be interested in discussing the topic of equity funding. Paul indicated that any group who has the ability to fund raise to fund a trip should be able to. Dan Murphy indicated that as a board member he feels responsible for the money in the general fund. If a group wants to raise money for a trip he is not inclined to deny them the opportunity.

Brent indicated that being in the new conference has been a positive change.

Pollution Liability Insurance Policy

Debbie Adams, Matt McGowan and Shannon Sjolund were present to report that during review of facilities and insurance policies, they found there is no current coverage for pollution liability in the event a leak occurs at the fuel storage tank facility located at the transportation department. Matt McGowan reviewed the policy and the reasons why it is prudent to carry. The policy is specific to the tanks at the facility. The cost of the policy is \$1,430.76 for two years. Most public entities that have fueling stations carry a policy. The policy would be effective from today forward.

Paul moved and Dan Murphy seconded a motion to purchase the American Safety Indemnity Company Pollution Liability Policy as presented by Western States Insurance. Motion carried 5-0.

Student Catastrophic Accident Policy

Debbie Adams and Matt McGowan reported that Redmond School District has in the past maintained a Catastrophic Accident Insurance policy through United Healthcare to cover RSD students who are injured on district premises or during a school sponsored activity. Our new insurance agent has provided a quote to renew the same coverage with United Healthcare. Administration recommends the board consider declining to renew the policy due to the current Public Entity liability coverage will pay for injuries the district is legally responsible to pay due to negligence of the district. Students participating in extracurricular sports are required to provide proof they are covered by health insurance purchased by the family. Debbie Adams reported the district has never submitted a claim on the existing Catastrophic Accident policy, the annual premium of approximately \$10,000 could be saved for other purposes. From an insurance standpoint the policy is unnecessary considering the district is already covered.

Paul Rodby asked for clarification of what would constitute a catastrophe. Cathy Miller gave an example of a catastrophic event and also wanted to make sure the district would be covered with the one policy. Shannon gave some examples based on her research. Matt assured the board that the current insurance levels are more than

adequate to cover any claims. Cathy Miller indicated she would want to know, for example, what was the payout on Columbine. Doug indicated that in the past the policy was purchased for athletics not for natural disasters or other catastrophic events.

Dan Murphy moved and Paul Rodby seconded a motion to decline to purchase the Catastrophic Accident policy from United Healthcare and Western States Insurance. Motion carried 3-2. Cathy Miller and Ric Little were the dissenting votes.

Designation of Finance Officer

At the June 9, 2010 board meeting, the school board took action to approve the annual procedural business designations. Given the resignation of Mike Schofield, Chief Financial Officer, and the appointment by Superintendent Shay Mikalson of Mike McIntosh, Director of Operations, to assume responsibility for the oversight of Fiscal Services, several school board designates need to change. The administration recommends that the board take action to designate the following:

Deputy Clerk (ORS 332.515) – Michael D. McIntosh, Director of Operation
Custodian of Funds (ORS 328.441) – Michael D. McIntosh, Director of Operations
Budget Officer (ORS 294.331) – Michael D. McIntosh, Director of Operations
Officer of Federal and State Grants – Michael D. McIntosh, Director of Operations

Paul Rodby made a motion and Dan Murphy seconded to approve appoint Mike McIntosh, Director of Operations, as the Redmond School District's designate for Deputy Clerk, Custodian of Funds, Budget Officer and Officer of Federal and State Grants. Motion carried 5-0.

DISCUSSION ITEMS

Superintendent Report

- ✓ Wanted to again thank all employee groups for coming up with budget solutions.
- ✓ Provided results from a survey of 108 districts who took a survey that was sent out from COSA/OASBO around school budget impacts. The document indicates how our district looks compared to other districts in the state around reduction of force, class sizes, cut days, and use of reserves to lessen the impact of reductions in 2010-11.
- ✓ Redmond 2J Foundation – doing tremendous work in supporting students. Would like to introduce themselves in the schools to promote what grants are available to teachers through the Foundation.

Association Reports

- ✓ Judy Newman reported that there are teachers at the high school who are offering additional classes to students during their prep time. The subjects include Art, Careers, Finance, and Japanese.
- ✓ Staff is very happy about having a 5-day work week and prep back in their day

Dru Carpenter

- ✓ Volunteers have come forward from one-half of the sites and were in attendance at the meeting

Finance Reports

Mike McIntosh reported that due to the agreements that were made last year he has been 1.3 million dollar to the ending fund balance. At this point we have a balanced budget. That however is contingent on enrollment as well as declining revenue sources. The year will be wrought with changing numbers. Enrollment numbers are being compared to what we projected to the state for this year. We are currently 21 students below what we projected. October 1st will be the first opportunity to have solid enrollment numbers.

Mike has been in contact with the brokerage firm and bond council attorney discussing if it is the right time to refinance the bond. In the 2008 bond there was no language in the resolution referring to the debt service. Mike reviewed the financial documents provided in the board packet. His intention is to provide the board with simplified financial reports. He asked the board for direction on what they would like to see in the reports. Cathy requested a power point presentation on the budget during the reports. Jim asked Mike to review the high

points of the reports. McIntosh stated he will create a monthly report and it can be adjusted until it reflects what the board requires.

Listening Session Report

All board members were present for the listening session. No report was necessary. There was discussion on how to follow-up with the concerns that were expressed during the listening session. Paul indicated that he wants to be sure that the board doesn't cross over into the operational workings of the district. Dan Murphy indicated that he would be fine with reviewing the notes but does not feel it is under the board's responsibilities to try and solve all of their concerns. The principal will follow-up at the building level. Shay indicated that he notes can be the spring board for future agenda items.

Paul stated that there might be an opportunity for a "think tank" to look at out of the box ideas to address some of the ideas that are brought up during the listening sessions.

School Board Member Assignment to Schools

Cathy Miller requested that this conversation be postponed until the next meeting.

Future agenda items

School board member assignment to schools

Discussion on the state report that spell check can be used by 8th and 10th graders are allowed to use on state assessment, calculators?

Policy implementation of bullying

Update from Jon Bullock around the new high school as well as RHS

Dan Murphy – School Clinic update

ADJOURN

Paul Rodby moved and Dan Murphy seconded the motion to adjourn at 8:07p.m. Motion carried 5-0.

Jim Erickson, School Board Chair

Trish Huspek, Executive Assistant