

**Redmond School District
School Board Meeting
January 26, 2011**

In Attendance: Chair Jim Erickson, Vice-Chair Cathy Miller, Directors Ric Little, A. J. Losoya, Superintendent Shay Mikalson, RSD Staff-Stephanie Curtis, Mike McIntosh, Trish Huspek, Tom Yahraes, Desiree Margo, Nancy Hall, Michelle Herron, Chris Whipple, Dave Brouillard, Media-Leslie Pugmire-Hole (*Redmond Spokesman*), Patrick Cliff (*Bend Bulletin*), association representatives Karen Gray, Dru Carpenter, City Councilman Ed Boero, and approximately 15 Terrebonne parents and staff members.

Board Chair Jim Erickson called the meeting to order with a quorum of four at 5:36 p.m.

Jim welcomed parents, staff and community members to the Board meeting. He asked Terrebonne students, Isaac, Taylor, Dakotah and Danyeale to lead Board members and audience in the flag salute.

Citizen Participation for Non-Agenda Items

None

PRESENTATIONS

Terrebonne Community School

Mr. VonSeggern, Counselor at Terrebonne Community School, introduced students Isaac, Taylor, Dakotah and Danyeale who made a presentation to board members about the changes that have been made at the school because of the bond that was passed and the remodel that was completed. They also presented board members with Board appreciation gifts as well as inducted them into the Terrebonne “Read Hall of Fame”. Each Board member and Superintendent Mikalson were presented with a poster with their picture on it that showed them reading their favorite book.

Jim Erickson expressed his appreciation to the students for their presentation tonight. Mr. Erickson wanted to make sure that the students understand that it was the entire community who supported the bond that made the remodel/addition possible at Terrebonne Community School.

Mr. Yahraes thanked the board for their community spirit and for the time that they volunteer to the district.

Mr. Yahraes gave an overview on what is happening at Terrebonne. They are working to create life-long learners, to create an atmosphere that celebrates accomplishments in reading, to celebrate traditions and culture through morning gatherings and family fun nights, and academic mindfulness by applying effective use of data teams and proficiency based learning as well as before and after school academic and enrichment programs. The last domain that they focus on is Personal Wellness for staff and students.

Jim stated that as the board members had a tour of the building today, the atmosphere in the school is warm and inviting. People feel welcomed as they enter the building.

A Terrebonne Community School parent stated that the building is a great asset to the community and thanked Board members for their commitment to the student’s education.

Audit Presentation – Kerkoch, Katter & Nelson

Auditors Kerkoch, Katter and Nelson LLP presented the board members with the Independent Auditor's Communication for fiscal year June 30, 2010. They reviewed the results of the audit with the Board. Auditors stated that no significant findings were reported and the district received the best rating possible.

Ric Little stated that the district received the Certificate of Achievement for Excellence in Financial Reporting Award for the fiscal year ending June 30, 2009 and anticipates they will receive it again this year. The award is presented by the Government Finance Officers Association of the United States and Canada to government units whose comprehensive annual financial reports achieve the highest standards in government accounting and financial reporting. He said that there should be a district-wide celebration when an audit comes back this positive.

Mike McIntosh congratulated everyone in the district for making this kind of report possible. Jim Erickson stated that the budget came out balanced last year due, in part, by the cooperative efforts of staff to work inside the budget.

Shay Mikalson reiterated that the ending fund balance went up because of the concessions staff made to achieve a balanced budget.

Construction Update: Repair/Modernization and Schematic Design Proposals

Doug Snyder presented schematic designs for the three buildings that will receive remodels; Tuck, Tumalo and Lynch. Doug reviewed a document that detailed the proposed improvements in all three buildings. Teams representing each of the buildings spoke to the proposed improvements and the processes they went through, using the parameters previously set by the Board, to determine those proposed improvements and additions. Representing Tumalo was Michelle Herron, representing Lynch was Desiree Margo and Nancy Hall, and representing Tuck were Chris Whipple and Dave Brouillard.

Desiree Margo, Principal at Lynch Elementary thanked the board for approving bond savings to be spent on improvements at these buildings.

Superintendent Mikalson stated that Lynch has been nominated to apply to be one of the 2011 recipients of the Celebrating Student Success Awards. This award, given by the Oregon Department of Education, honors and highlights schools that are closing the achievement gap.

Superintendent Mikalson also stated that Doug Snyder and his team manage district assets extremely well. They were instrument in the distribution of excess equipment from Evergreen to the Powell Butte Charter School. He wanted to acknowledge them for all of their behind the scenes work that they do to provide the best possible education for students not only in our district but in other districts as well.

Instructional Outcomes Update (RHS and New High School)

Jon Bullock presented an update to the Board on the current status regarding high school instructional programs. Provided in the update was a chart of various high school programs and their potential location once both high schools are operational. Many of the programs are housed at a specific school site based upon the physical design of the building. There are three key areas that will need to be addressed; instructional program analysis, boundaries, and enrollment policies. Decisions in each of these areas are intertwined with the other, and those decisions will ultimately guide the choices around programming.

Cathy stated that as a policy position the Board wants to stay as flexible as possible to provide what is needed at the schools.

In response to a question from Cathy Miller about what the initial instructional makeup will be at the new high school; year one, year two, year three, Jon Bullock stated that as soon as the planning principal is identified, that instructional model will be developed. He also reminded everyone that the new building was not built to be at capacity as soon as it opens. It was built to address current overcrowding at Redmond High School as well as address future student population growth.

ACTION ITEMS

Remodel Budgets (Tuck, Tumalo, Lynch)

The May 2008 Bond has provided funding for \$10 million in repairs to the district's aging schools. Of the projects completed to date, a savings of \$1.3 to \$1.5 million has been accomplished. An internal audit is under way to determine the exact figure.

Doug Snyder stated that the repair/remodel projects for Tuck, Lynch and Tumalo are currently in the design phase and these teams have identified needs that surpass existing budgets. This evening teams provided the Board with an update that includes the current design and proposed elements. All three repair projects have estimated costs that exceed their budget by about \$300,000. With the savings in bond repair accounts and the promise to voters to spend funds to update our old schools, staff recommends allocating \$1.0 million of the savings at this time to allow the design teams to meet building needs. The balance of the savings would be held as project contingency and to cover additive bid alternates generated by the design process. The goal is to spend all of the repair funds voters have approved on our older schools and to decrease the financial burden on the general fund.

Cathy asked clarifying questions regarding the internal audit that is being done and wanted to confirm that if approved, the district would have the \$1.0 million to cover this additional expense. Doug stated that he is confident that there will be at least a \$1.3 million savings.

Cathy Miller moved to allocate \$1.0 million of the bond repair savings to be divided equally between the remodel projects at Tumalo, Tuck and Lynch schools. AJ Losoya seconded the motion. Motion carried 4-0

Ric Little asked a clarifying question regarding the architect(s) that would design each of these projects and the fees that will be charged. Ric is hopeful that the fees could be negotiable. Doug stated that these are working budgets at this time and no fees have been agreed upon.

Naming New Facilities – Policy FF Revision – 2nd Reading

Cathy Miller asked to confirm that all suggested changes have been incorporated into the second reading of the proposed policy changes. Those changes were confirmed. Cathy reviewed the two primary changes since the first reading of the policy; the elimination of the weighted point system and the addition of the section addressing the selection of school colors and mascots. Board members reviewed various sections of the policy and made some deletions. Board members agreed to delete the following sections of the draft policy; Dedicating Areas of School Facilities or Grounds, Naming Rights, Limitations to Naming Rights, Signage Location. The naming of all areas of district facilities should follow the same process as stated in the draft policy. Signage Location is dictated by city and county regulations.

Cathy Miller moved to adopt the second reading of policy FF as amended tonight. AJ seconded the motion. Motion carried 4-0.

Resolution 11:036 – Recognize and Appropriate Additional Specific Purpose Revenue for the Fiscal Year 2010-11 Budget

This is a request by Fiscal Services to authorize the recognition and appropriation of \$30,800 of additional specific purpose grant funds not anticipated at the time the FY 2010-11 budget was prepared. This authorization will allow the expenditure of funds granted to the Redmond School District by the U.S. Department of Agriculture and administered by the Oregon Department of Education.

Cathy Miller moved to approve Resolution 11:036 to recognize and appropriate \$30,800 of additional specific purpose grant funds for the fiscal year 2010-11. Ric Little seconded the motion. Motion carried 4-0.

Roll Call Vote: Cathy Miller – Yes, Ric Little – Yes, AJ Losoya, Yes – Jim Erickson, Yes

Resolution 11:037 – Recognize and Appropriate Additional Specific Purpose Revenue for the Fiscal Year 2010-11 Budget

This is a request by Fiscal Services to authorize the recognition and appropriation of \$42,000 of additional specific purpose grant funds not anticipated at the time the FY 2010-11 budget was prepared. This authorization will allow the expenditure of funds granted to the Redmond School District by the U.S. Department of Education and administered by the Chalkboard Project.

Ric Little moved to approve resolution 11:037 to recognize and appropriate \$42,000 of additional specific purpose grant funds for the fiscal year 2010-11. AJ Losoya seconded the motion. Motion carried 4-0.

Roll Call Vote: Cathy Miller – Yes, Ric Little – Yes, AJ Losoya, Yes – Jim Erickson, Yes

Superintendent Evaluation Process

Jim Erickson reviewed the additions/changes to the superintendent evaluation criteria document that was provided to board members. Board members were given the opportunity to discuss the changes to the criteria.

Cathy Miller moved to adopt the superintendent evaluation as presented. Ric seconded. Motion carried 4-0.

Karen Gray indicated that she likes the fact that the survey that will be used is nationally normed.

Consent Agenda

Personnel Changes

School Board Work Session Minutes from January 12, 2010

School Board Meeting Minutes from January 12, 2010

Policy Updates – 2nd Reading: IGBBC, IGBBA, GCBDA/GDBDA, GBA, JHCD, JHCDA, and BBFB

Gifts to the District

Cathy Miller asked a clarifying question around the gift from Bank of the Cascades. She wants to ensure there is consistency of application of Title IX, to ensure there is equity between teams, and that we don't lose sight of the legal requirements.

Cathy Miller moved and Ric Little seconded a motion to approve the consent agenda as presented. Motion carried 4-0.

DISCUSSION ITEMS

December Finance Reports

Mike McIntosh reviewed the general fund expenditures and general fund revenues through December 31, 2010.

- Budget Calendar:
 - Mike presented a budget calendar to the board.
- Budget Committee Update
 - There are three positions that need to be filled on the committee. However, Holli Sides has indicated that she would be willing to serve again. The Board would just need to reappoint her. There will be a work session on February 23 to allow the Board to interview candidates for those positions. A decision would be made during the work session and that decision would be announced at the board meeting on the evening of February 23.
- Mike reported that he is now scheduling Budget 201 presentations to staff. These presentations will be based on the Governor's budget proposal. Mike is currently having conversations with association representatives on what the best process should be. He stated that he appreciates the participation of association representatives in the process.

Karen Gray indicated there has been a fair amount of discussion on when and how information should be shared with staff members. Their goal is to make sure that in the end no one comes to them to indicate they never knew the magnitude of the situation.

Dru Carpenter indicated their association members are being quiet right now and are just waiting for some solid numbers and information to be presented.

Cathy Miller stated that she has received positive feedback from both classified and certified staff regarding Shay's budget message that he sent to the staff. They appreciate Shay taking the time to communicate with them regarding the budget.

AJ Losoya moved to adopt the budget calendar for fiscal year 2011-12 as presented. Ric Little seconded. Motion carried 4-0.

Also presented to the board was a spreadsheet providing comparison scenarios available to the district to refinance the loan on the NW property. At this time no action is required by the board. At the next meeting a resolution will be brought forward for board action.

Superintendent Report

- ✓ Shay provided a budget recap document that detailed where we are today, items that will need to be considered for 2011-12, and what we are doing to mitigate the budget shortfall. Brent Walsh needs to be commended for the work that he is doing through Panther Nation and the Booster Club to help defer athletic costs away from the general fund.
- ✓ Calendared opportunities in the buildings around proficiency – board members are invited to attend
- ✓ CLASS professional development group with give the board an update on February 9th
- ✓ Proficiency update at the next board meeting
- ✓ OSAA – Lettering policy for athletes will be brought forward at a meeting in the near future

Cathy reminded that we need to make sure that AJ gets indoctrinated.

Association Report

Karen Gray – Portable units – is there a plan of what will ultimately be done with the units that are not going to be in use. Doug stated that as we move forward with remodels, they will most likely be put up for sale. An approximate sale value would be \$10,000 to \$20,000.

Dru Carpenter – Nothing at this time

Agenda Items

- Joint meeting with the City – a televised joint meeting to update the public on the new high school

ADJOURN

Cathy Miller moved and Ric Little seconded the motion to adjourn at 9:30p.m. Motion carried 4-0.

Jim Erickson, School Board Chair

Trish Huspek, Executive Assistant