

**Redmond School District  
School Board Work Session  
December 14, 2011**

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**In Attendance:** Chair Jim Erickson, Vice-Chair Cathy Miller, Directors Ric Little, AJ Losoya, Bob Perry, Superintendent Shay Mikalson, RSD Staff; Mike McIntosh, Trish Huspek, district legal counsel, Greg Colvin, media – Leslie Pugmire-Hole (*Spokesman*)

Board Chair Jim Erickson called the meeting to order with a quorum of five at 10:35 a.m.

As a service to their member districts, the Oregon School Boards Association (OSBA) provides sample policies to assist school boards in their policy-making process. Policies are supplied to districts and are categorized as, “required, conditionally required, highly recommended, or optional.” Policies designated “required” are mandated by Oregon Revised Statutes, Oregon Administrative Rules or federal law and must be adopted by districts. Districts have limited discretion to change the language in sample required policy because these policies reflect required language in statute. The purpose of today’s meeting is to review the sample policies provided by the OSBA and determine if Redmond School District policies need to be revised.

**EEACCA – Use of Video Cameras for Student and Staff Safety**

Greg Colvin spoke to the board regarding video cameras in common areas (parking lots, sports fields, etc.). He reported use of video equipment in these areas has been done across the state. Mr. Colvin reviewed the ramifications of having cameras in the classroom. He reported that such use would need to be addressed under collective bargaining as conditions of employment. He has reviewed labor laws and did not find this particular issue addressed. He further discussed the instances of the use of cameras in the classroom for instructional purposes. In addition, he stated that it might be possible an educator would want one in the classroom due to a disruptive student but that would need to be determined on a case-by-case basis. Current policy indicates that the placement of video equipment in a classroom would need to be approved by both the superintendent and the Board.

It was reported that video equipment is currently being used in classrooms as a teaching aide for teacher to teacher benefit.

After further discussion and advice from legal counsel, Board members requested the following statement be added to the policy:

*“This policy does not prohibit the use of video equipment for professional development and/or educational purposes in classrooms, as allowed by law.”*

**KBA – Public Records**

Greg Colvin addressed social media concerns raised by Cathy Miller (Face Book and Twitter). There was a discussion about what constitutes a public record. Mr. Colvin stated that Oregon law is far behind current technology. Greg will check with Lisa Freiley at OSBA to get clarification around recommended policy language

Greg will check with Lisa Freiley at OSBA to get clarification around recommended policy language as well as clarification around voice messages.

Cathy stated that she is concerned about Smartphone technology. She would like to get clarification on to what extent communication via Smartphone would be considered a public record.

#### **JHFE – Reporting of Suspected Child Abuse**

This policy is being reviewed due to include required language and updated legal references.

Cathy Miller expressed a concern as to why the reporting requirement is this limited to an employee and not anyone who has contact with students (volunteers). Greg Colvin stated that mandatory reporters are identified by state statute and while volunteers would have a moral obligation to make a report, they are not currently identified as a mandatory reporter. All staff must complete a mandatory, annual training on the identification of child abuse.

AJ Losoya stated that setting up an expectation of volunteers, above the legal obligation, could put the district in a legal situation.

There was a discussion about making the training that district staff are required to take yearly available to volunteers. They would not be required to take the training but it would be notified that is available to them.

There were minor language changes requested in the policy.

#### **EBB – Integrated Pest Management**

Required language changes were reviewed by board members. They had the opportunity to ask clarifying questions. No changes were made. This policy will be listed as a consent agenda item at the January 4, 2012 board meeting.

#### **IK – Academic Achievement**

Cathy stated that the policy was originally adopted in 1991 and feels the language does not reflect “who the Redmond School District is anymore.” AJ agrees the policy is “cookie cutter” policy. Board members requested that Superintendent Mikalson revise the policy to add language that would indicate what Redmond School District is committed to.

#### **JCA – Student Transfers**

House Bill 3681 was enacted by the 2011 legislature and provides an additional method of school choice for Oregon students. The Redmond School Board of Directors accepted the provision of HB 3681 at their November 16, 2011 Board meeting. With that acceptance comes the responsibility to develop district policy to implement those provisions. A draft policy was provided to the Board for their review.

Cathy Miller stated that she is concerned about consistency of language. In both the draft policy and administrative regulation the following terms are used; home school, boundary area school, attendance area school, neighborhood school. She would like to have the policy and administrative regulation revised to use the same language for schools inside the district and a term for outside of the school district.

Initially students will be assigned to a specific school based on residence. Henceforth, this will be referred to as their “*assigned school*.” In addition the terms “*assigned district*”, and “*receiving school*” will be used consistently in both policy and administrative regulations. The use of these terms will replace language indicating intra-district transfer and inter-district transfer as appropriate.

Cathy Miller further suggested that because the transfer process is evolving as clarification comes from the state, the superintendent should have the authority to make a decision not addressed in the policy. The Board will review the policy as situations evolve. Board members concurred with the recommendation.

Superintendent Mikalson reviewed the administrative regulation that relates to Policy JCA. He indicated that it will be important to get the policy adopted soon because there is a specific timeframe that the district will need adhere to based on law.

Recommended language changes will be made to the policy and presented to the Board for review at their January 4, 2012 Board meeting.

**ADJOURN**

*With concurrence of the Board, Jim Erickson adjourned the work session at 12:45 pm.*

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Jim Erickson, School Board Chair

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Trish Huspek, Executive Assistant