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**BOARD APPROVED 5/29/19**

Redmond School District  
**Board Work Session and Special Board Meeting**  
**May 15, 2019**

**Board Members in Attendance:** Chair Tim Carpenter, Vice Chair Shawn Hartfield, Directors Johnny Corbin, Rick Bailey.  
**Absent:** Travis Bennett

**BOARD WORK SESSION**

Work session called to order at 5:30 pm. This work session will be focused on adjusting the Board's Promise Scholarship Program (PSP) work.

Linda Seeberg presented the idea that if the Board was working on the PSP and evaluating their goals, it might be good timing to talk about integrating the work of the Continuous Improvement Plan (CIP) process as well. Oregon has updated this process and new sets of resources, timelines, and tools. The CIP process cycle includes setting the direction/vision, assessing needs, creating a strategic plan, implementing the strategic plan, and monitoring and adjusting.

Timeline for next steps:

May-June – Updating the District Mission-Vision

By Mid-June – Complete Comprehensive Needs Assessment

June-July – Develop a Draft of the Strategic Plan

August – Gather input on Strategic Plan Draft

By August 31 – Submit CIP (Strategic Plan) to ODE for approval

CIP's are stronger when they have stakeholder involvement, including students, parents, and community member input. Superintendent McIntosh explained how the CIP and Strategic Plan are very connected, and the district has even been asked to include it in the CAFR. As the Student Success Act dollars come in, the district will have to identify what those dollars will be used for. The district does not anticipate changing the Student Success priority.

Steve Kelley, OSBA, agrees strongly that the board should have a role in updating the mission/vision and be a part of looking at the Strategic Priorities. The board should be a part of setting the priorities, however the rest of the work is *not* board work, it is staff work. The board goals should support the vision/mission statements and the board can also incorporate student success into those statements.

Steve Kelley suggests focusing on the mission/vision during the June 12 meeting, and including the DLT. Staff should share an executive summary of the comprehensive needs assessment to the DLT prior to the June 12 meeting. Steve Kelley could also share some questions/prompts for the mission/vision that could be shared out prior to the meeting as well. The goal would be to get concepts to emerge from the group, but then assign writing groups to wordsmith outside of the board meeting and return to present it back to the DLT (or just the board). Possibly have a draft mission/vision back to the board on June 26.

The board could approve the CIP at the end of August and continue to monitor the priorities 2-3 times a year.

Work Session adjourned at 6:33 pm.

Special Board Meeting called to order at 6:46 pm.

### LOCAL CONTRACT REVIEW BOARD

The Board acting as the Local Contract Review Board was called to order at 6:46 pm.

Tony Pupo reminded the board that Jerry Milstead presented findings a couple of months ago to move forward with the CMGC process to hire a construction company to fix the HVAC system at Ridgeview High School. Since then, the outcome of mediation included an assigned contractors, so we no longer need the CMGC process. Mediation also directs the contractors to start work June 17, 2019 and the work to be completed one week before teachers return in August 2019. The settlement includes the actual fix, contingency funds, attorney fees, and expert costs – the district will not be liable for any costs. This is a “fix” to the HVAC system and not a total replacement and we will have a six year guarantee on the work.

Resolution 19:131 declares an emergency procurement for construction services since we have a legal obligation to abide by mediation outcomes and hire the contractors they have assigned.

*Director Hartfield made a motion to accept Resolution 19:131 granting the declaration of emergency procurement for construction services for the repair of the variable refrigerant flow (VRF) system at Ridgeview High School. Director Bailey seconded the motion. Motion carried, 4-0.*

The Local Contract Review Board adjourned at 6:55 pm

### SPECIAL BOARD MEETING

#### 2019-20 PRELIMINARY Calendar

Superintendent presented the 2019-20 PRELIMINARY Calendar and invited the Board to approve it as *preliminary* until we have more questions answered around bargaining and budget. This calendar is subject to change.

*Director Corbin made a motion to approve the 2019-20 PRELIMINARY Calendar, subject to change. Director Hartfield seconded the motion. Motion carried, 4-0.*

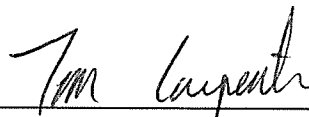
#### Superintendent Search

The Board discussed starting to discuss the process of the superintendent search. They decided to invite all district leadership to a meeting prior to the June 12 board meeting, to take input on the search process. The actual search process will begin in the fall of 2019, which will start with gathering input from staff and community.

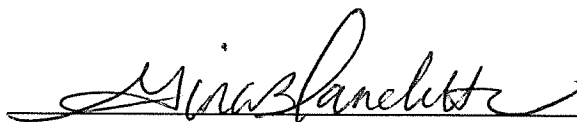
#### Board Self-Evaluation – Steve Kelley, OSBA

The board completed a self-evaluation tool created by OSBA, based on Lighthouse research. In general, Steve Kelley describes the board as a high functioning board. For the areas in the survey that indicate room for growth, the board discussed a possible summer retreat and have experts in the areas of the “unknown” present, as well as tying it to a policy, if applicable.

Special Board Meeting adjourned at 8:40 pm.



Tim Carpenter, Board of Directors, Chair



Gina Blanchette, Executive Assistant